

Council for Certification in Volunteer Administration

▲ Professional Ethics in Volunteer Administration  
CORE VALUES and PRINCIPLES

## 1 CITIZENSHIP

The Administrator of Volunteers understands that volunteerism is a foundation of civil societies and guides the organization and its stakeholders toward active community participation.

### ■ Philosophy of Volunteerism

Maintain a clear personal philosophy on volunteerism and support the development of an organizational philosophy on volunteer engagement.

### ■ Social Responsibility

Facilitate a compassionate and caring culture through which community needs are met and shared values are enhanced.

### ■ Philanthropy

Cultivate and model the generosity of spirit, time and resources to further volunteer engagement and meet community needs.

## 2 RESPECT

The Administrator of Volunteers acknowledges the inherent value, skills and abilities of all individuals and affirms the mutual benefit gained by the volunteer and the organization.

### ■ Dignity

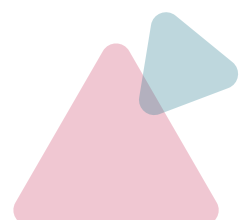
Act in a compassionate manner that upholds the right of all volunteers to be valued and involved in decisions that affect them.

### ■ Inclusivity

Encourage and facilitate the participation of individuals from diverse backgrounds, perspectives and abilities.

### ■ Privacy

Protect the privacy of individuals and information considered confidential.



### 3 ACCOUNTABILITY

The Administrator of Volunteers demonstrates responsibility to the organization, its stakeholders and the profession of volunteer administration.

#### ■ Collaboration

Include stakeholders in the development and support of volunteer engagement and cultivate partnerships to enhance the impact of volunteers.

#### ■ Continuous Improvement

Pursue excellence by enhancing professional competence, maintaining certifications and fostering innovation.

#### ■ Professionalism

Provide outstanding service to the organization and the people it serves while upholding personal and professional boundaries in all interactions.

### 4 FAIRNESS

The Administrator of Volunteers commits to individual and collective efforts that build and support a fair and just organizational culture.

#### ■ Impartiality

Remain unbiased and objective when working with stakeholders.

#### ■ Equity

Ensure access to opportunities, resources and support which enable volunteers to be successful.

#### ■ Justice

Implement open and consistent processes that inform decision making and address discriminatory or prejudicial behaviors.

### 5 TRUST

The Administrator of Volunteers maintains loyal and trusting relationships with all stakeholders and is dedicated to providing a safe environment based on established standards of practice.

#### ■ Honesty

Commit to the truth and strive for transparency.

#### ■ Integrity

Demonstrate consistency between word and action by practicing ethical decision-making and addressing conflicts of interest.

#### ■ Commitment

Act in a forthright manner with sincere good intent and follow through on promises and agreements.

